

**Financial Statements**  
**The Interchurch Council for Hospital Chaplaincy**  
**for the year ended 30 June 2024**

# The Interchurch Council for Hospital Chaplaincy

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# The Interchurch Council for Hospital Chaplaincy Directory

for the year ended 30 June 2024

**1. Charities Commission - Registration**

CC21346

**2. Societies and Trust Register**

871553

**3. Date of Formation**

1 September 1997

**4. Trustees**

Loraine Elliott (Chairman)  
John Douglas  
Barry Fisk (CEO)  
Julie Patterson  
Julian Perkins (Deputy Chair)  
Stephen Packer  
Shaun Baker  
Colleen Mary Kaye  
Ants Hawes  
John Cavanagh  
Catherine Tupou (appointed on 01/12/2023)  
Richard Wallace (passed away on 05/01/2024)

**5. Auditor**

Kendons Chartered Accountants Limited

**6. Bankers**

ANZ Bank New Zealand Limited

**7. Solicitors**

Watermark Employment Law

## **INDEPENDENT AUDITOR'S REPORT**

### **To the Trustees of The Interchurch Council for Hospital Chaplaincy**

#### **Opinion**

We have audited the financial statements of The Interchurch Council for Hospital Chaplaincy on pages 6 to 24 which comprise the statement of service performance, statement of financial position as at 30 June 2024, and the statement of comprehensive revenue and expenditure, statement of changes in equity and statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion:

- a) the reported outcomes and outputs, and quantification of the outputs to the extent practicable, in the statement of service performance are suitable;
- b) the performance report on pages 6 to 24 presents fairly, in all material respects:
  - the service performance for the year then ended; and
  - the financial position of The Interchurch Council for Hospital Chaplaincy as at 30 June 2024, and its financial performance, and cash flows for the year then ended in accordance with Public Benefit Entity Standards Reduced Disclosure Regime issued by the New Zealand Accounting Standards Board.

#### **Basis for Opinion**

We conducted our audit of the statement of comprehensive revenue and expenditure, statement of financial position, statement of cash flows, statement of accounting policies and notes to the financial statements in accordance with International Standards on Auditing (New Zealand) (ISAs (NZ)), and the audit of the statement of service performance in accordance with New Zealand Auditing Standard (NZ AS1) 'The Audit of Service Performance Information (NZ)'. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Performance Report section of our report. We are independent of The Interchurch Council for Hospital Chaplaincy in accordance with Professional and Ethical Standard 1 'International Code of Ethics for Assurance Practitioners (including International Independence Standards) (New Zealand) issued by the New Zealand Auditing and Assurance Standards Board, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other than in our capacity as auditor we have no relationship with, or interests in, The Interchurch Council for Hospital Chaplaincy.

## **Other Information**

The Board of Trustees is responsible for the other information in the annual report. The other information obtained comprises the Directory and Statement of Responsibility but does not include the financial statements and our auditor's report thereon.

Our opinion on the financial statements does not cover the other information and we do not express any form of audit opinion or assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If, based on the work we have performed on the other information obtained prior to the date of this auditor's report, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

## **Trustees' Responsibility for the Financial Statements**

The Trustees are responsible on behalf of the entity for the preparation and fair presentation of the financial statements in accordance with Tier 2 PBE, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible on behalf of the entity for assessing the entity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the entity or to cease operations, or have no realistic alternative but to do so.

## **Auditor's Responsibilities for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance ISAs and NZ AS1 will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the decisions of users taken on the basis of these financial statements.

A further description of the auditor's responsibilities for the audit of the financial statements is located at the XRB's website at [www.xrb.govt.nz/standards-for-assurance-practitioners/auditors-responsibilities/audit-report-8/](http://www.xrb.govt.nz/standards-for-assurance-practitioners/auditors-responsibilities/audit-report-8/).

### **Restriction on Responsibility**

This report is made solely to the Trustees, as a body, in accordance with section 42F of the Charities Act 2005. Our audit work has been undertaken so that we might state to the Trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Signed:



Lower Hutt  
28 November 2024

# The Interchurch Council for Hospital Chaplaincy

## Statement of Responsibility

The Board of Trustees (the Board) has pleasure in presenting the annual report of The Interchurch Council for Hospital Chaplaincy (the ICHC) incorporating the financial statements and the auditor's report, for the year ended 30 June 2024.

The Board accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

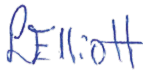
The management (including the National Manager and others as directed by the Board) accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the ICHC's financial reporting.

It is the opinion of the Board and management that the annual financial statements for the financial year ended 30 June 2024 fairly reflect the financial position and operations of the ICHC.

The ICHC's 2024 financial statements are authorised for issue by the Board Chairperson and Chief Executive Officer.

### Lorraine Elliott

Full name of Board Chairperson



Signature of Board Chairperson

Date: 26 November 2024

### Barry Fisk

Full name of Chief Executive Officer



Signature of Chief Executive Officer

Date: 26 November 2024

# The Interchurch Council for Hospital Chaplaincy

## Statement of Service Performance Report

### for the year ended 30 June 2024

#### **Who Are We**

ICHC is a registered charitable organisation formed by our nine partner churches, working in cooperation with stakeholders to provide chaplaincy to all people in 40 public hospitals.

Our Trust Deeds objectives are:

- to improve the quality of such chaplaincy and the skills of chaplains;
- to facilitate excellence in pastoral care in the hospital setting;
- to provide standards for training selection and formal accreditation of chaplains;
- to provide optimal quality assurance for the chaplaincy service through regular training, accreditation and review processes for chaplains, (both lay and ordained);
- to facilitate support and pastoral oversight of chaplains;
- to promote understanding of the chaplaincy service.

#### **Why we exist**

We are a Christian organisation that provides qualified hospital chaplains who work in collaboration with other health professionals to offer holistic spiritual care

We do this by journeying with, listening to, and advocating for all patients, their whanau, or hospital staff regardless of the persons faith, religious / spiritual beliefs, or world views

#### **Mission and Purpose**

##### **Our vision**

We provide hospitals with Christian chaplains who offer quality holistic spiritual and pastoral care for all.



## Our Outcomes

In collaboration with health professionals, spiritual care improves the wellbeing of the patients, whanau and staff.

We do this by:

Visting Patients and Whanau

Providing Spiritual care through assessment, support, guidance and ritual

Referring to other services

Performing specific Chaplain activities, such as anointing the sick, blessings and bed side communions

## Year in Review

	2024	2023
<b>Personnel</b>		
- Chaplains	93/58.55 FTE	88/59.8 FTE
- Vacancies	3/2.8 FTE	4/2.8 FTE
- Ecumenical Chaplains	64/47 FTE	60/47 FTE
- Catholic Chaplains	29/12.8 FTE (As at 20/07/2024)	28/12.8 FTE (As at 20/07/2023)
<b>Visits</b>		
- Whanau visits	11,586	15,997
- Hospital staff visits	8,756	10,119
- Patient visits	65,845	69,417
<b>Total Visits</b>	<b>86,187</b>	<b>95,533</b>
<b>Spiritual Rituals</b>		
- Whanau Rituals	4,975	4,973
- Staff Rituals	2,700	4,906
- Patient Rituals	34,784	35,663
<b>Total Spiritual Rituals</b>	<b>42,459</b>	<b>45,542</b>
<b>Chaplains' Activities</b>		
- Anointing of the sick	2,201	2,610
- Blessings	11,620	12,211
- Baptism, Dedication, Naming	70	97
- Bedside Communions	9,639	9,450
- Private Prayers	27,830	30,225
- Public Services	1,590	2,138
- Other rituals	614	926
<b>Total Chaplains' Activities</b>	<b>53,564</b>	<b>57,657</b>
<b>Other</b>		
- Referrals made	2,452	2,903
- Referrals received	7,321	6,720
- Pastoral Care hours	26,872	27,488
- Multi disciplinary team meetings attended	1,622	1,708

## What are our Costs

The total cost of running the organisation is \$5,242,535, made up of 3,935,604 for Ministry related expenses including salaries, contribution to Catholic Chaplaincy and overheads.

## How are we funded

Funds for the organisation are made up of our contract with Health NZ, contributions from denominations, local churches, individual donors and public hospitals. Income is both fixed and variable. Income is also derived from investments and the interest associated with them. In total, revenue is \$5,194,305. Of this our contract with Health NZ totals \$3,686,338, this includes a 5% uplift provided during the contract period.

# The Interchurch Council for Hospital Chaplaincy

## Statement of Comprehensive Revenue and Expenditure

### for the year ended 30 June 2024

		<b>2024</b>	<b>2023</b>
	<b>Note</b>	<b>Actual \$</b>	<b>Actual \$</b>
<b>Revenue</b>			
<b>Revenue from Exchange Transactions</b>			
Interest Revenue		116,997	81,193
<b>Revenue from Non- Exchange Transactions</b>			
Government Grants	1	4,231,978	4,062,623
Church Funds	2	650,012	659,188
Donations	3	136,280	157,027
Other Revenue	4	59,038	85,214
<b>Total Operating Revenue</b>		<b>5,194,305</b>	<b>5,045,245</b>
<b>Expenditure</b>			
Employee Related Costs	5	4,981,954	4,544,110
Administration Expenses		151,869	123,575
Governance Costs		539	878
Depreciation & Amortisation		5,572	8,192
Occupancy		38,090	38,090
Fees and Consultants		34,763	39,972
Fundraising Costs		6,200	5,603
Interest Expense		-	23,548
<b>Total Expenditure</b>		<b>5,218,987</b>	<b>4,783,969</b>
<b>Operating Surplus/(Deficit)</b>		<b>(24,683)</b>	<b>261,276</b>
<b>Total Comprehensive Revenue and Expenditure</b>		<b>(24,683)</b>	<b>261,276</b>

This statement is to be read in conjunction with the Statement of Accounting Policies and Notes to the Financial Statements, and refer to audit report.

# The Interchurch Council for Hospital Chaplaincy

## Statement of Changes in Equity

### for the year ended 30 June 2024

	<b>2024</b>	<b>2023</b>
	<b>Actual</b>	<b>Actual</b>
<b>Note</b>	<b>\$</b>	<b>\$</b>
Equity as at 1 July	2,782,977	2,707,882
Funds from Local Chaplaincy Committees amalgamated	-	(5,171)
Prior period error adjustment	24	(181,011)
Total Comprehensive Revenue and Expenditure for the year	(24,683)	261,276
Total movements for the year	(24,683)	75,094
<b>Equity at 30 June</b>	<b>2,758,294</b>	<b>2,782,977</b>
<i>Comprised of the following funds:</i>		
<b>General Funds</b> as at 1 July	776,619	566,559
Comprehensive Revenue and Expenditure for the year	(24,939)	210,060
Cancelling LCC Reserve	1,672,065	-
Total movements for the year	1,647,126	210,060
<b>General Funds</b> at 30 June	<b>2,423,745</b>	<b>776,619</b>
<b>Funds introduced by Local Chaplaincy Committees</b> as at 1 July	1,672,065	1,858,247
Prior period error adjustment	24	(181,011)
Comprehensive Revenue and Expenditure for the year	-	(5,171)
Cancelling LCC Reserve	(1,672,065)	-
Total movements for the year	(1,672,065)	(186,182)
<b>Funds introduced by Local Chaplaincy Committees</b> at 30 June	<b>-</b>	<b>1,672,065</b>
<b>Locum Provision Fund</b> as at 1 July	50,976	-
Comprehensive Revenue and Expenditure for the year	-	50,976
Total movements for the year	-	50,976
<b>Locum Provision Funds</b> at 30 June	<b>50,976</b>	<b>50,976</b>
<b>Foundation Funds</b> as at 1 July	283,318	283,077
Comprehensive Revenue and Expenditure for the year	256	241
Total movements for the year	256	241
<b>Foundation Funds</b> at 30 June	<b>283,574</b>	<b>283,318</b>

This statement is to be read in conjunction with the Statement of Accounting Policies and Notes to the Financial Statements, and refer to audit report.

# The Interchurch Council for Hospital Chaplaincy

## Statement of Financial Position

### as at 30 June 2024

		<b>2024</b>	<b>2023</b>
	<b>Note</b>	<b>Actual \$</b>	<b>Actual \$</b>
<b>Assets</b>			
<b>Current Assets</b>			
Cash and Cash Equivalents	6	521,860	1,313,267
Accounts Receivable from Exchange Transactions	7	1,066,497	1,043,342
Prepayments	8	18,488	31,935
Accrued Interest Revenue		44,789	20,158
Total Current Assets		<u>1,651,634</u>	<u>2,408,701</u>
<b>Short Term Investments</b>			
Term Deposits		<u>2,011,431</u>	<u>1,272,792</u>
Total Short Term Investments		<u>2,011,431</u>	<u>1,272,792</u>
<b>Non-Current Assets</b>			
Property, Plant and Equipment	9	8,410	13,708
Intangible Assets	10	246	519
Term Deposit		-	-
Total Non-Current Assets		<u>8,656</u>	<u>14,227</u>
<b>Total Assets</b>		<b><u>3,671,718</u></b>	<b><u>3,695,720</u></b>
<b>Liabilities</b>			
<b>Current Liabilities</b>			
Trade and other Creditors	11	202,056	190,321
Foundation - Interest Free Loan	16	50,000	50,000
Revenue Received in Advance	12	31,011	32,678
Employee Entitlements	13	480,016	489,743
Provision for Conditional Funds	14	150,340	150,000
Total Current Liabilities		<u>913,423</u>	<u>912,742</u>
<b>Total Liabilities</b>		<b><u>913,423</u></b>	<b><u>912,742</u></b>
<b>Net Assets</b>		<b><u>2,758,294</u></b>	<b><u>2,782,977</u></b>
<b>Equity</b>			
General Funds		2,423,745	776,619
LCC Reserves	19	-	1,672,065
Locum Provision Fund		50,976	50,976
Foundation Funds	19	<u>283,574</u>	<u>283,318</u>
<b>Total Equity</b>		<b><u>2,758,294</u></b>	<b><u>2,782,977</u></b>

This statement is to be read in conjunction with the Statement of Accounting Policies and Notes to the Financial Statements, and refer to audit report.

# The Interchurch Council for Hospital Chaplaincy

## Statement of Cash Flows

### for the year ended 30 June 2024

	<b>2024</b>	<b>2023</b>
<b>Note</b>	<b>Actual \$</b>	<b>Actual \$</b>
<b>Cash flows from operating activities</b>		
<b>Cash was received from:</b>		
Government Grants	4,207,156	4,074,337
Donations	136,620	157,027
Locally Raised Funds Churches	650,012	654,018
Receipts from Other Revenue	59,038	85,214
Goods and Services Tax (net)	-	4,391
	5,052,826	4,974,987
<b>Cash was applied to:</b>		
Goods and Services Tax (net)	5,731	
Payments made to Suppliers and Employees	5,192,229	4,842,153
	5,197,960	4,842,153
<b>Net Cash Flows from operating activities</b>	<b>(145,134)</b>	<b>132,834</b>
<b>Cash flows from financing activities</b>		
<b>Cash from Investing Activities</b>		
Cash from Interest Income	79,683	66,289
Cash from Short Term Investments	3,474,045	-
	3,553,728	66,289
<b>Cash was applied to:</b>		
Purchase of Property, Plant and Equipment	-	4,258
Interest Expenditure	-	26,706
Short Term Investments	4,200,000	201
	4,200,000	31,165
<b>Net Cash Flows from investing activities</b>	<b>(646,272)</b>	<b>35,124</b>
Net increase/(decrease) in cash held	(791,406)	167,958
Add opening cash balance (1 July)	1,313,267	1,145,309
<b>Closing cash (30 June)</b>	<b>521,860</b>	<b>1,313,267</b>
<b>Cash Balances</b>		
Cash and Cash Equivalents	521,860	1,313,267
	<b>521,860</b>	<b>1,313,267</b>

This statement is to be read in conjunction with the Statement of Accounting Policies and Notes to the Financial Statements, and refer to audit report.

# The Interchurch Council for Hospital Chaplaincy

## Statement of Accounting Policies

### Reporting entity

The Interchurch Council for Hospital Chaplaincy ( ICHC ) was incorporated as a Charity under the Charitable Trusts Act 1957 on 1 September 1997 and registered on the Charities Register with effect from 24 February 2008. It distributes funds to support the provision of an ecumenical hospital chaplaincy service in the public sector and other hospitals within Aotearoa New Zealand, with the support of the Ministry of Health and the Anglican Church of Aotearoa New Zealand and Polynesia; Apostolic Church Trust Board; associated Churches of Christ in New Zealand; Baptist Churches of New Zealand Ko Nga Hahi Iriri o Aotearoa; The Catholic Church in Aotearoa New Zealand Te Hahi Katorika ki Aotearoa; Methodist Church of New Zealand Te Hahi Weteriana o Aotearoa; Presbyterian Church of Aotearoa New Zealand; and The Salvation Army & Congregational Union of New Zealand.

### Reporting Period

The financial statements of ICHC are for the period 1 July 2023 - 30 June 2024.

### Basis of Preparation

The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying PBE Accounting Standards (PBE IPSAS) Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. ICHC is considered a Public Benefit Entity as it meets the criteria specified as having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders .

The accounting principles recognised as appropriate for the measurement and reporting of the Statement of Comprehensive Revenue and Expenses and Statement of Financial Position on a historical cost basis are followed by ICHC, unless otherwise stated in the Specific Accounting Policies.

### PBE Accounting Standards Reduced Disclosure Regime

ICHC qualifies for Tier 2 as it is not publically accountable and is not considered large as it falls below the expenditure threshold of \$30 million per year. All relevant reduced disclosure concessions have been taken.

### Functional and presentation currency

The financial statements are presented in New Zealand dollars, rounded to the nearest dollar. The functional currency of the ICHC is New Zealand dollars.

### Specific accounting policies

The following specific accounting policies, which materially affect the measurement of results and the financial position, have been applied:

#### Use of Estimates and Judgements

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, income and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an on-going basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected. Outcomes in the next financial period may be different to the assumptions made. It is impracticable to quantify the impact should assumptions be materially different to actual outcomes, which may result in material adjustments to the carrying amounts of investments, investment properties, plant and equipment reported in these financial statements.

Information about significant areas of estimation uncertainty and critical judgments in applying accounting policies that have the most significant effect on the amount recognised in the financial statements are described below.

# The Interchurch Council for Hospital Chaplaincy

## Statement of Accounting Policies (continued)

### Revenue from Exchange Transactions

#### Interest Revenue

Interest Revenue earned on cash and cash equivalents is recorded as revenue in the period it is earned.

### Revenue from non-exchange Transactions

#### Te Whatu Ora - Health New Zealand

ICHC receives funding from the Te Whatu Ora - Health New Zealand which is recorded as revenue when ICHC has the rights to the funding, which is in the year that the funding is received.

ICHC receives funding from the respective regional Te Whatu Ora - Health New Zealand where Chaplaincy services are provided. This is recorded as revenue when ICHC has the rights to the funding, unless there are unfulfilled conditions attached, in which case the amount relating to the unfulfilled conditions is recognised as a liability and released to revenue as the conditions are fulfilled.

#### Church Funding

ICHC receives funding from the respective Diocese and Church where Chaplaincy services are provided. This is recorded as revenue when ICHC has the rights to the funding

#### Donations

Donations are recorded as revenue when their receipt is formally acknowledged by ICHC.

#### Other Revenue

ICHC receives other revenue, which includes gifts and bequests which are recorded as revenue when received by ICHC.

### Financial Instruments

ICHC measure a financial asset or financial liability at its fair value plus or minus, in the case of a financial asset or financial liability not at fair value through surplus or deficit, transaction costs that are directly attributable to the acquisition or issue of the financial asset or financial liability.

After initial recognition, ICHC measure financial assets and financial liabilities at amortised cost.

ICHC's financial assets include:

- cash and cash equivalents,
- short term investments, and
- receivables from exchange transactions

ICHC's financial liabilities include:

- accounts payable, and
- other liabilities

The amounts of each financial assets and financial liabilities are quantified in Note 21.

# The Interchurch Council for Hospital Chaplaincy

## Statement of Accounting Policies (continued)

### Property, Plant and Equipment

Property, plant and equipment is recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost, or fair value, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Property, plant and equipment acquired with individual values less than \$1,000 are not capitalised, they are recognised as an expense in the Statement of Comprehensive Revenue and Expenditure.

Gains and losses on disposals (i.e. sold or given away) are determined by comparing the proceeds received with the carrying amounts (i.e. the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expenditure.

### Depreciation

Property, plant and equipment is depreciated over their useful lives on a diminishing value basis. Depreciation is reported as an expense in the Statement of Comprehensive Revenue and Expenditure.

Depreciation rates used are:

Furniture and equipment:	16 - 40% Diminishing value
Information and communication technology:	50% Diminishing value

### Intangible assets

Computer software acquired by the ICHC is capitalised on the basis of the costs incurred to acquire and bring to use the specific software. Costs associated with subsequent maintenance or licensing of software are recognised as an expense in the Statement of Comprehensive Revenue and Expenditure when incurred.

Computer software licences with individual values under \$1,000 are not capitalised, they are recognised as an expense in the Statement of Comprehensive Revenue and Expenditure when incurred.

The carrying value of software is amortised on a diminishing value basis over its useful life. An amortisation rate of 50% per annum diminishing value is applied. The amortisation charge for each period and any impairment loss is recorded in the Statement of Comprehensive Revenue and Expenditure.

### Impairment of property, plant, and equipment and intangible assets

Property, plant, and equipment and intangible assets held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in the Statement of Comprehensive Revenue and Expenditure. The reversal of an impairment loss is recognised in the Statement of Comprehensive Revenue and Expenditure.

### Revenue Received in Advance

Revenue received in advance relates to funding received where there are unfulfilled obligations for the ICHC to provide services in the future. The funding is recorded as revenue as the obligations are fulfilled and the funding is earned.

### Employee Entitlements

Employee benefits that are due to be settled within 12 months after the end of the period in which the employee renders the related service are measured based on accrued entitlements at current rates of pay. These include salaries and wages accrued up to balance date, annual leave earned to but not yet taken at balance date.

### Income Tax

ICHC is a registered charitable entity under the Charities Act 2005, and accordingly is exempt from income tax under sections CW41 and CW42 of the Income Tax Act 2007.



# The Interchurch Council for Hospital Chaplaincy

## Statement of Accounting Policies (continued)

### **Goods and Services Tax (GST)**

The financial statements have been prepared on a GST exclusive basis, with the exception of Accounts Receivable and Accounts Payable which are stated as GST inclusive.

### **Services received in-kind**

From time to time the ICHC and in particular the regional chaplaincy services and support receives services in-kind, including the time of volunteers. The ICHC has elected not to recognise services in-kind in the Statement of Comprehensive Revenue and Expenditure as the value of the service cannot be reliably measured.

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# The Interchurch Council for Hospital Chaplaincy

## Notes to the Financial Statements

### Revenue from Non-Exchange Transactions

#### 1 Government Grants

	<b>2024</b>	<b>2023</b>
	Actual	Actual
	\$	\$
Te Whatu Ora - Health New Zealand	3,686,338	3,510,798
Te Whatu Ora - Health New Zealand (Regional)	545,640	551,824
<b>Total Government Funding</b>	<b><u>4,231,978</u></b>	<b><u>4,062,623</u></b>

#### 2 Church Funds

	<b>2024</b>	<b>2023</b>
	Actual	Actual
	\$	\$
Diocese Funds	472,337	471,876
Church Group Donations	177,675	187,312
<b>Total Church Funds</b>	<b><u>650,012</u></b>	<b><u>659,188</u></b>

#### 3 Donations

	<b>2024</b>	<b>2023</b>
	Actual	Actual
	\$	\$
Donations	136,280	157,027
<b>Total Donations</b>	<b><u>136,280</u></b>	<b><u>157,027</u></b>

#### 4 Other Revenue

	<b>2024</b>	<b>2023</b>
	Actual	Actual
	\$	\$
Grants Received	54,476	85,214
Other Income	4,562	-
<b>Total Other Income</b>	<b><u>59,038</u></b>	<b><u>85,214</u></b>

# The Interchurch Council for Hospital Chaplaincy

## Notes to the Financial Statements

### 5 Employee Related Costs

	<b>2024</b> Actual \$	<b>2023</b> Actual \$
Chaplains Salaries	4,319,230	3,886,070
Administration Salaries	510,804	474,395
Other Employee Expenses	151,920	183,646
<b>Total Employee Related Costs</b>	<b><u>4,981,954</u></b>	<b><u>4,544,110</u></b>

### 6 Cash and Cash Equivalents

	<b>2024</b> Actual \$	<b>2023</b> Actual \$
<b>Bank Accounts ICHC</b>		
<b>ANZ Bank</b>		
Bank	515,911	804,127
EFTPOS Accounts	5,950	5,992
Various Term Deposits	-	503,148
<b>Total Bank Accounts ICHC</b>	<b><u>521,860</u></b>	<b><u>1,313,267</u></b>
<b>ICHC Cash and Equivalents</b>	<b><u>521,860</u></b>	<b><u>1,313,267</u></b>

### 7 Accounts Receivable

	<b>2024</b> Actual \$	<b>2023</b> Actual \$
Accounts Receivable from Exchange Transactions	1,066,497	1,043,342
	<b><u>1,066,497</u></b>	<b><u>1,043,342</u></b>

### 8 Prepayments

	<b>2024</b> Actual \$	<b>2023</b> Actual \$
Prepayments	18,488	31,935
	<b><u>18,488</u></b>	<b><u>31,935</u></b>

# The Interchurch Council for Hospital Chaplaincy

## Notes to the Financial Statements

### 9 Property, Plant and Equipment

## 2024

	Cost/valuation 1 July 2023	Accumulated depreciation and impairment charges 1 July 2023	Carrying amount 1 July 2023	Current year additions	Current year disposals at cost/valuation	Current year depreciation/ impairment	Accumulated depreciation of disposals	Revaluation surplus/ (deficit)	Cost/valuation 30 June 2024	Accumulated depreciation and impairment charges 30 June 2024	Carrying amount 30 June 2024
Office Furniture/Equipment	15,615	11,168	4,447	-	(4,928)	650	(4,459)		10,686	7,360	3,327
Information and Communication Technology	85,485	76,223	9,261	-	(13,072)	4,112	(13,005)		72,413	67,330	5,083
<b>Total Property, Plant and Equipment</b>	<b>101,100</b>	<b>87,391</b>	<b>13,708</b>	<b>-</b>	<b>(18,000)</b>	<b>4,762</b>	<b>(17,463)</b>		<b>83,099</b>	<b>74,689</b>	<b>8,410</b>

## 2023

	Cost/valuation 1 July 2022	Accumulated depreciation and impairment charges 1 July 2022	Carrying amount 1 July 2022	Current year additions	Current year disposals at cost/valuation	Current year depreciation/ impairment	Accumulated depreciation of disposals	Revaluation surplus/ (deficit)	Cost/valuation 30 June 2023	Accumulated depreciation and impairment charges 30 June 2023	Carrying amount 30 June 2023
Office Furniture/Equipment	14,513	10,491	4,022	1,102		677			15,615	11,168	4,447
Information and Communication Technology	82,270	69,228	13,041	3,215		6,996			85,485	76,224	9,261
LCC Assets - Otago	3,790	3,730	60		(60)				-	-	-
<b>Total Property, Plant and Equipment</b>	<b>100,573</b>	<b>69,840</b>	<b>17,123</b>	<b>4,317</b>	<b>(60)</b>	<b>7,673</b>			<b>101,100</b>	<b>87,392</b>	<b>13,708</b>

# The Interchurch Council for Hospital Chaplaincy

## Notes to the Financial Statements

### 10 Intangible Assets

	<b>2024</b>	<b>2023</b>
	<b>Actual</b>	<b>Actual</b>
	\$	\$
<b>Software Cost</b>		
Balance at 1 July	48,008	48,008
Current year additions	-	-
Current year disposal	(28,000)	
<b>Balance at 30 June</b>	<b>20,008</b>	<b>48,008</b>
<b>Accumulated amortisation and impairment losses</b>		
Balance at 1 July	47,489	46,970
Amortisation charge for the year	260	519
Current year disposal	(27,986)	
<b>Balance at 30 June</b>	<b>19,762</b>	<b>47,489</b>
Software carrying value at 30 June	<b>246</b>	<b>519</b>

### 11 Accounts Payable

	<b>2024</b>	<b>2023</b>
	<b>Actual</b>	<b>Actual</b>
	\$	\$
Accounts Payable	41,478	24,431
Accruals	26,935	26,517
GST Payable (Refund Due)	133,643	139,373
	<b>202,056</b>	<b>190,321</b>

### 12 Revenue Received in Advance

	<b>2024</b>	<b>2023</b>
	<b>Actual</b>	<b>Actual</b>
	\$	\$
Te Whatu Ora - Health New Zealand (Regional)	-	1,667
Interest in Advance	31,011	31,011
	<b>31,011</b>	<b>32,678</b>

# The Interchurch Council for Hospital Chaplaincy

## Notes to the Financial Statements

### 13 Employee Entitlements

	<b>2024</b>	<b>2023</b>
	<b>Actual</b>	<b>Actual</b>
	<u>\$</u>	<u>\$</u>
Annual Leave	316,372	332,511
Wages Payable	163,645	157,232
Locum Provision (Refreshment Leave)	-	-
<b>Total Employee Entitlements</b>	<b><u>480,016</u></b>	<b><u>489,743</u></b>

### 14 Provision for Conditional Funds

	<b>2024</b>	<b>2023</b>
	<b>Actual</b>	<b>Actual</b>
	<u>\$</u>	<u>\$</u>
D V Bryant Trust Fund	150,000	150,000
Pam Torbett Trust Fund	340	-
<b>Total Employee Entitlements</b>	<b><u>150,340</u></b>	<b><u>150,000</u></b>

D V Bryant Trust made a special grant of \$150,000 in the year 2007, with special purposes for Waikato District Health Board area services. In May 2009, the fund, together with interest income from the fund of \$181,010.52 was transferred to Waikato Healthcare Chaplaincy Committee Charitable Trust.

The fund was transferred to ICHC when Waikato Healthcare Chaplaincy Committee Charitable Trust amalgamated with ICHC in the year 2017.

## 15 Capital Commitments and Operating Leases

### Capital Commitments

There were no capital commitments at the reporting date.

### Operating leases as lessee

The future aggregate minimum lease payments to be paid under non-cancellable operating leases are as follows:

	<b>2024</b> <b>Actual</b> <b>\$</b>	<b>2023</b> <b>Actual</b> <b>\$</b>
<b>Non-cancellable operating leases as lessee</b>		
Not later than one year	6,348	76,180
Later than one year, not later than five years		6,348
Later than five years	-	-
<b>Total Non-cancellable operating leases as lessee</b>	<b><u>6,348</u></b>	<b><u>82,528</u></b>

ICHC leases building premises, housing the national office and office equipment (mainly a photocopier) under operating leases. The details of the leases are as follows:

The national office leases premises in Wellington with a final expiry date of 31 July 2024. After the expiry date, the lease is on periodic basis. There is no new agreement at the date the financial statements are published. The building lease cost is shared equally with the Prison Chaplaincy Service

# The Interchurch Council for Hospital Chaplaincy

## Notes to the Financial Statements

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### 16 Foundation - Interest Free Loan

The sum of Fifty Thousand dollars (\$50,000) is loaned by Mr Fraser Pennefather to ICHC. The loan is made on an interest free and an on-call basis. In the event that Mr Pennefather is unable to make the request for repayment of this loan in person, he has authorised his solicitor Mr Kevin A Booth of Hamilton to act for him. It is the wish of Mr Pennefather that in the event of his death the funds shall remain with ICHC.

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### 17 Contingencies

#### Contingent Assets

There are no Contingent Assets as at 30 June 2024 (2023: \$nil).

#### Contingent Liabilities

There are no further contingent liabilities that haven't already been disclosed as at 30 June 2024 (2023: \$nil). There are no unfulfilled conditions and other contingencies attached to Te Whatu Ora - Health New Zealand Funding.

ICHC has a payroll letter of credit with ANZ in favour of iPayroll Limited for \$180,000 to cover the payroll direct debit (2023: \$156,000). The letter of credit is the subject of a guarantee by ICHC and ANZ hold term deposit 1159 of \$211,431 for this facility.

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### 18 Related Party Transactions

There were no related party transaction during the year.



# The Interchurch Council for Hospital Chaplaincy

## Notes to the Financial Statements

### 19 Equity - Special funds

#### Local Chaplaincy Committees

The Local Chaplaincy Committees (LCC) funds were set up to ensure the local services are delivered provided there is a continuing and reasonable demand for the service in the area and the area remains financial viable.

In 2017 the above LCC's have amalgamated with ICHC and each one has contributed their net assets to ICHC. The assets and liabilities for each LCC have been included within the respective assets and liabilities on the Statement of Financial Position. The net assets are recorded as a Special Reserve for the purpose of supporting the operations within the original LCC region only.

In the year 2024, a new reserves policy has been approved. All LCC reserves are transferred to the General Funds.

#### Locum Provision Fund

The Locum Provision Fund was set up in the year 2023 from the original locum refreshment provision. The fund is established to help providing locum cover for chaplains while they are on refreshment leave.

#### Foundation Funds

The Hospital Chaplaincy Foundation Fund was established since 6 October 2005. Resolution T28/05 approved the establishment of the Hospital Chaplaincy Foundation Fund and adopted the Charter which provides for its operation. The fund is available for eligible chaplains to support for their study leave.

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## 20 Remuneration

### Key Management Personnel

Key Management Personnel of ICHC includes the Chief Executive officer. The total amount paid to the Chief Executive Officer excluding reimbursements was:

	<b>2024</b>	<b>2023</b>
	<b>Actual</b>	<b>Actual</b>
	<b>\$</b>	<b>\$</b>
Salaries and Other Short-term employee benefits	89,648	91,660
Number of FTE	1	1
<b>Total Key Management Personnel</b>	<b>89,648</b>	<b>91,660</b>

# The Interchurch Council for Hospital Chaplaincy

## Notes to the Financial Statements

### 21 Financial Instruments

The carrying amount of financial assets and liabilities in each of the financial instrument categories are:

	<b>2024</b> <b>Actual</b> \$	<b>2023</b> <b>Actual</b> \$
<b>Financial Assets measured at amortised costs</b>		
Cash and Cash Equivalents	521,860	1,313,267
Accounts Receivable	1,066,497	1,043,342
<b>Total Financial Assets measured at amortised costs</b>	<b>1,588,357</b>	<b>2,356,609</b>
<b>Financial Liabilities measured at amortised costs</b>		
Accounts Payable	68,413	50,948
Foundation - Interest Free Loan	50,000	50,000
Employee Entitlement	480,016	489,743
<b>Total Financial Liabilities measured at amortised cost</b>	<b>598,430</b>	<b>590,691</b>

### 22 Three Month Contingency Funding

ICHC aims to provide sufficient funds to be able to meet three months' prior notice undertaking to each Chaplain if ICHC is unable to obtain suitable contracts from the health sector to continue as a separate Chaplaincy service. This threshold has been met in the current year.

### 23 Events after Balance Date

There were no significant events after balance date that impact these financial statements.

### 24 Prior Period Errors

During the current financial year review of LCC reserve, ICHC identified an error in the recognition of a liability dating back to 2017 when LCC merged with ICHC.

The liability arose from a recallable conditional fund (ref Note 14) with special purposes for Waikato District Health Board area services which should have been recognised as a liability instead of an LCC's reserve in equity.

The error has been corrected retrospectively by restating the opening balances of liabilities, and equity for the earliest prior period presented, in accordance with IPSAS 3.

#### Restated Amounts

	Previously Reported	Adjustment	Restated Amount
2023 Liability	731,731	181,011	912,742
2023 Equity	2,963,988	(181,011)	2,782,977